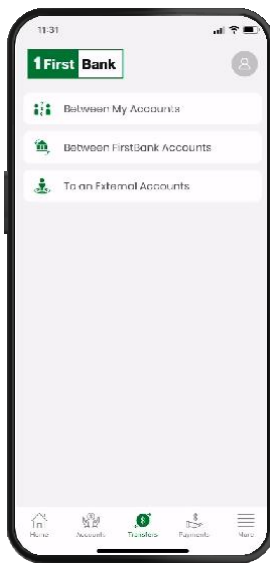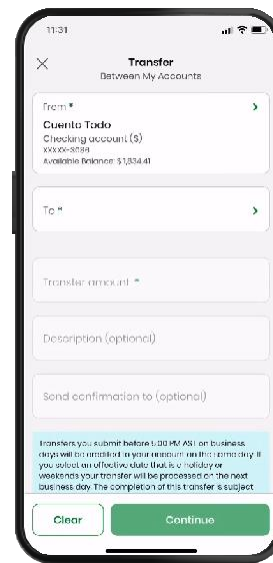# Learn how to make **Transfers** in **Digital Banking**

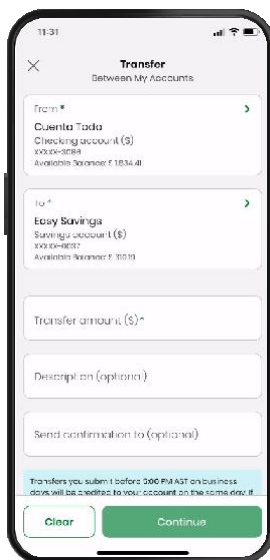## Transfers between your accounts

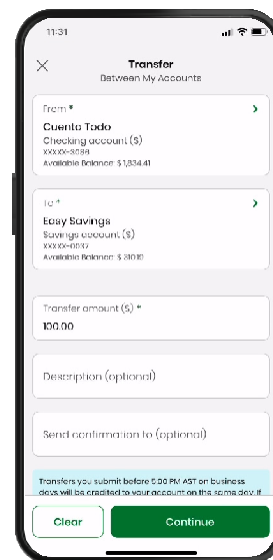**1.** In the main menu, tap Transfers followed by Between My Accounts.

2. Select the account from where you are transferring money in From. Here, all your eligible accounts will be displayed, and you will be able to view their available balances.

3. Select the account to where you are transferring the money in To. Here, all your eligible accounts will be displayed and you will be able to view their available balances.
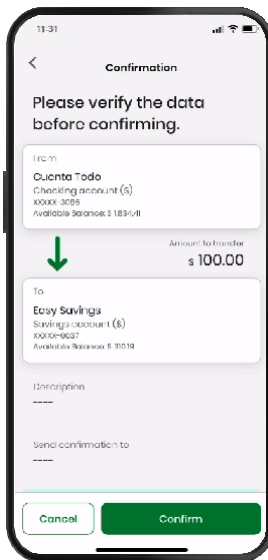

4. Enter the amount you are transferring in Transfer Amount.
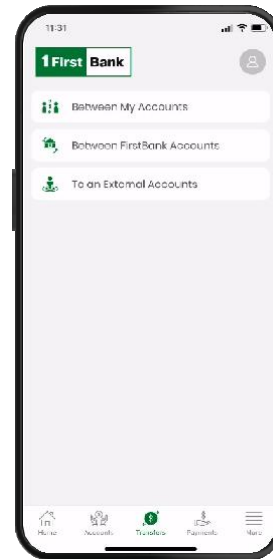
Transfers between FirstBank accounts

5. Validate the transfer information, edit, or cancel it if necessary. Tap Confirm if it is correct. You will receive confirmation on-screen and via email.

Note: You may download or share the transfer receipt in the confirmation screen. You will only be able to do this from the application.
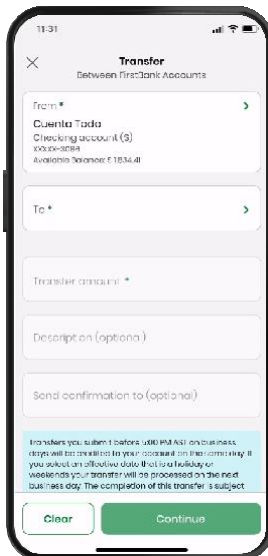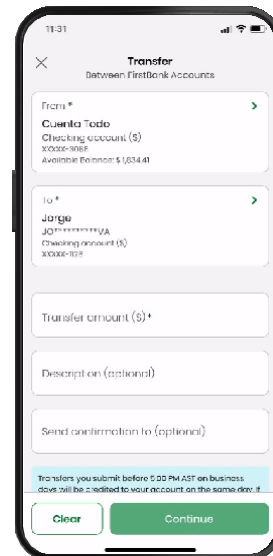
1. To transfer between FirstBank Accounts, go to the home page menu and tap Transfers followed by Between FirstBank Accounts.

2. Select the account from where you are transferring money in From. Here, all your eligible accounts will be displayed, and you will be able to view their available balances.

3. Select the previously existing FirstBank account to where you are transferring the money in To.

4. Enter the amount you are transferring in Transfer amount.

5. Validate, edit, or cancel the transfer if necessary and press Confirm if it is correct.

6. For added security, the platform will ask you to request a Token to validate and proceed with the transfer. Press Send Token by SMS to receive a temporary code to the mobile phone number you registered with in Digital Banking.

Note: This code will expire 5 minutes after being sent.

7. Check your mobile device with which you registered in Digital Banking and enter the code received.
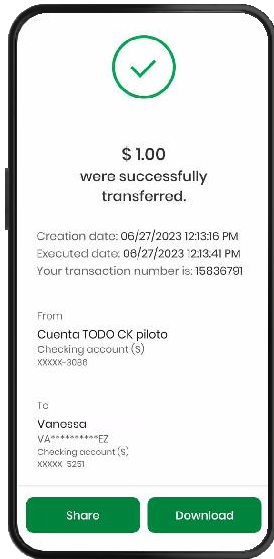
Press Accept.

8. If the transfer is successful, you will receive confirmation on screen and via email.

Note: You may download a transfer receipt from the confirmation screen.
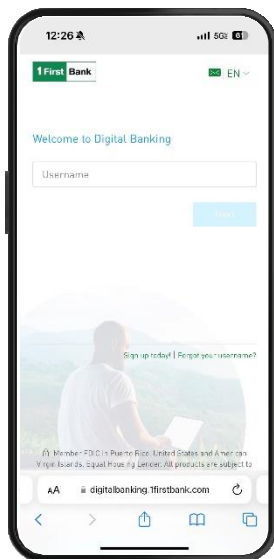

Register a new account

Register a new account on the transaction screen by clicking on New. A window will open where you must enter the following account information for the third-party account that you are transferring to:

- Account Type
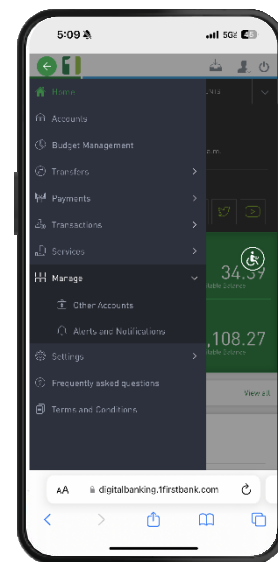- Product Alias
- Account Number
- Owner's Email

Note: You will only be able to add a new account through the desktop version.

*The registry of accounts is subject to approval by FirstBank, per its discretion.
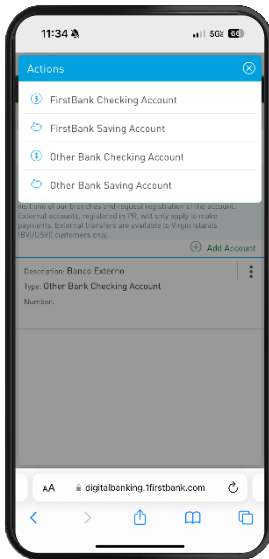
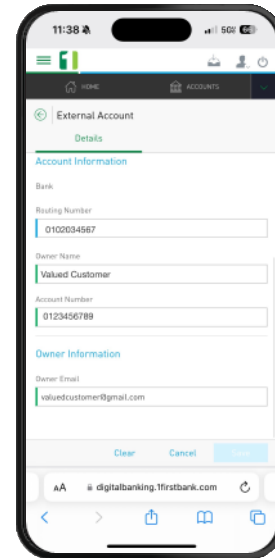**1.** Go to digitalbanking.1firstbank.com and enter your username, password, and PIN to access your profile

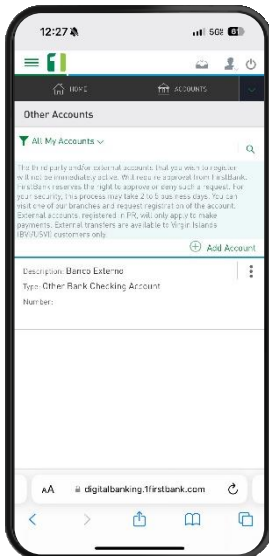**2.** From the menu at the top left, select Manage>>Other accounts

3. Press Add accounts and select the type of account you wish to add

4. Enter the information for the account you want to register

5. Once added, you will receive a phone call within 2 to 5 days to complete the process

NOTE:
Third-party accounts will not be automatically added to your profile.

They require approval from FirstBank, the approval process takes 2 to 5 business days.

You can visit one of our branches to request to add the account instantly.