



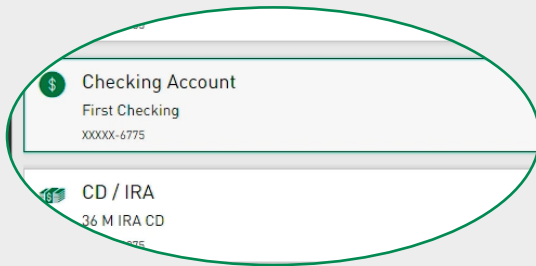
# Learn how **E-Statements** and **Notifications** work in **Digital Banking**

## ELECTRONIC STATEMENTS



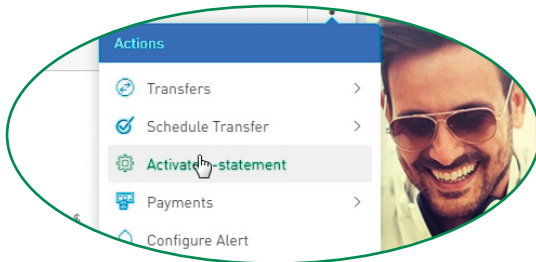
1

To activate your e-statements click **Accounts** on the menu.



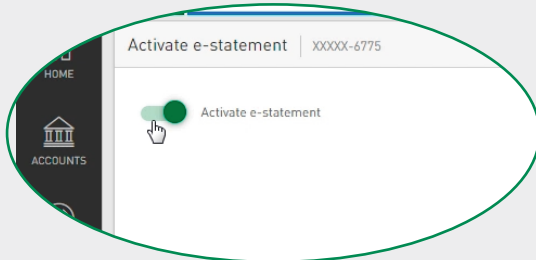
2

Select the account for which you are activating the electronic statement.



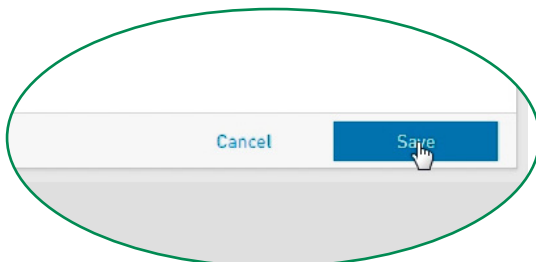
3

Click the actions menu (: ) of the selected account followed by **Activate e-Statement**.



4

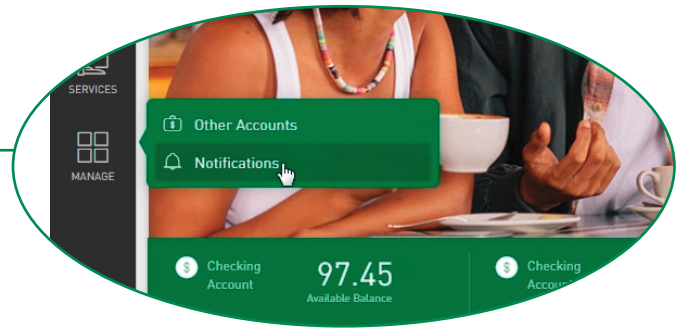
Click the button to activate it.



5

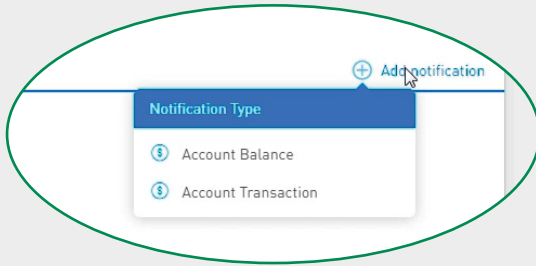
Click **Save**.

# NOTIFICATIONS



1

To set up your Notifications click **Manage** on the menu, followed by **Notifications**.



2

Schedule and enable your notification by clicking on **Add Notification**. Then select the type of notification that you would like to set up: **Account Balance** or **Account Transactions**.

## IF YOU SELECTED ACCOUNT BALANCE:

- Write a brief description about the alert for your reference.
- Select the account for which you are scheduling the alert.
- Set up the alert definition, you may choose among the following: **Any balance**, **If my balance is less than (amount)**, or **If my balance is greater than (amount)**.

- Choose how often you wish to receive the notification and when you want to end it.
- Select the channel that you will use to receive the alerts.
- Click **Save** if it is correct and ready.

**Note:** You will only be able to set up notifications through the desktop version.

## IF YOU SELECTED ACCOUNT TRANSACTIONS:

- Write a brief description about the alert for your reference.
- Select the account for which you are scheduling the alert.
- Set up the alert definition, you may choose among the following: **Any transaction**, **If the transaction is less than (amount)**, or **If the transaction is greater than (amount)**.

- Choose how often you wish to receive the notification and when you want to end it.
- Select the channel that you will use to receive the alerts.
- Click **Save** if it is correct and ready.

**Note:** You will only be able to set up notifications through the desktop version.



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